



HHEC OF INDIA LTD

05/05/2017-Vig

22-10-18

Sub: Celebration of Vigilance Awareness Week 2018, Head Office - Delhi

This year the Vigilance Awareness Week is being celebrated from 29th October to 3rd November, 2018. For this purpose it has been decided as under :

1. Banners shall be displayed near the entrance of Corporate Office, Noida, Head Office(JVB), Branches and all shops/showrooms, displaying the following :

The Handicrafts and Handlooms Export Corporation of India Ltd. Vigilance Awareness Week from 29 th October to 3 rd November, 2018	दि हैण्डिक्राफ्ट्स एण्ड हैण्डलूम्स एक्सपोर्ट्स कार्पोरेशन आफ इण्डिया लिमिटेड, सतर्कता जागरुकता सप्ताह 29 अक्टूबर से 3 नवम्बर 2018 तक
---	--

Tentatively we have planned the following activities during the Vigilance Awareness Week:-

1. Taking oath on 29th October, 2018 at 11.00 AM.
2. To conduct various competitions such as lectures / poster competitions on above theme as well as on moral values, ethics, good governance practices etc. among students at three different institutions i.e. two in schools and one in College.
3. To organize grievance redressal camps for vendors / suppliers with the respective buyers.
4. To organize walkathon from JVB, Showroom to Jantar Mantar and vice-versa.
5. To organize Nukkad Nataks in the lawns of JVB on ill effects of corruption.
6. To plant trees in the lawns of JVB.
7. To organize for taking two Integrity e-Pledges – one for enlisting support and commitment of the citizens and the other for corporates/entities/firms etc. via online vigilance portal and generate a certificate for the same.
8. In order to commemorate the observance of Vigilance Awareness Week 2018 third edition of "Vig-Gyan" magazine will be published on the theme – "Eradicate Corruption – Build a New India" which will includes valuable messages from eminent Government functionaries and thoughts / ideas of personnel within the organisation.
9. Proposes to conduct a signature campaign by Vigilance Unit of HHEC to motivate and publicize the integrity pledge amongst vendors, suppliers, customer, etc. of HHEC.
10. Previous year activities conducted during the VAW will be run on big screen TV in the Office during the entire vigilance week.
11. It is proposed to hold Debate on "Digitalize India will eradicate corruption" along with CCIC in Delhi Head Office. It is proposed to give following prizes for this event.
 - i) 1st Prize - Rs. 1500/-
 - i) 2nd Prize - Rs. 1100/-
 - iii) 3rd Prize - Rs. 700/-A panel of two judges consisting of GM (S), AGM (B) will examine the debate.

For immediate necessary action please.

Rajesh Kumar
(CVO)

To :

1. PS to Director(Fin.)
2. All HODs at Noida
3. Branch Incharge, HHEC, Chennai/Kolkata
4. All Shops Incharge
5. AM(EDP) for HHEC Website
6. Relevent File
7. Notice Board

Cc:

CMD

HHEC OF INDIA LTD

05/05/2017-Vig

22-10-18

OBSERVANCE OF VIGILANCE AWARENESS WEEK

29th October to 3rd November, 2018

This year the Vigilance Awareness Week is being celebrated from 29th October to 3rd November, 2018. To mark the beginning of the observance of Vigilance Awareness Week, the DGM(Fin.), HHEC shall administer the pledge in Board Room at 11.00 am on Monday, 29th October, 2018 to following officials.

1. Sh. K.C. Shawkdwepee (CMM)
2. Sh. Sanjeev Srivastava (SMM)
3. Sh. Jitendra Pal Singh (DMM)
4. Sh. Hari Dutt (DMM)
5. Sh. Gopal Goyal (DMM)

Further, the above officers shall administer the pledge to all the employees of their Departments at 12.30 pm on 29th October, 2018.

Rajesh Kumar
(CVO)

To:

All Concerned

Cc :

CMD

HHEC OF INDIA LTD

05/05/2017-Vig

22-10-18

Sub: VIGILANCE AWARENESS WEEK CELEBRATION FROM 29th October to 3rd November, 2018.

HHEC is celebrating Vigilance Awareness Week from 29th October to 3rd November, 2018. During this week, it has been decided to organize grievance redressal camps for Vendors / Contractors of HHEC at Corporate Office, Noida and all its branches. All the concerned officials in Buying department and Accounts departments dealing with suppliers are requested to resolve the grievances of Vendors / Contractors during this week from 2 pm to 5 pm. The venue of the grievance redressal camp shall be Board room at Corporate Office, Noida and Stores area at Branch Offices.

A report on observance of grievance redressal camp may be sent on 7th November, 2018 to Vigilance department.

Rajesh Kumar
(CVO)

To:

1. Shri Ujjal Datta,DGM (F) – for circulating the note to all related Accounts Officials
2. Shri K.C. Shakadwippee, CMM, HHEC, Noida
3. Shri K. Venkataraman – Incharge, HHEC, Chennai
4. Sh. Shri Sanjeev Srivastava,SMM, HHEC, Noida
5. Sh. Anil Kumar, MM – Branch Manager, HHEC, Kolkata
6. All Shops/Showroom Incharge
7. Relevant File
8. Notice Board

Cc:

CMD

एचएचईसी आफ इण्डिया लि० HHEC OF INDIA LTD

05/05/2017-Vig

दिनांक 22-10-2018

विषय: एचएचईसी/कार्पोरेट कार्यालय/नौएडा एवं शाखाओं में 29 अक्टूबर से 3 नवम्बर 2018 तक सतर्कता जागरुकता सप्ताह का आयोजन

Sub: Celebration of Vigilance Awareness Week 2018 at Branches other than Delhi, H.O.

This year the Vigilance Awareness Week is being celebrated from 29th October to 3rd November, 2018. The theme of observing this Vigilance awareness Week is "Eradicate Corruption – Build a New India" ("भ्रष्टाचार मिटाओ - नया भारत बनाओ"). The programme of celebration of Vigilance Awareness Week in all the branches of CCIC, is as under :

1. The oath at branch level shall be administered by the Branch In-charge to all their department heads and all members of staff at Main outlet on Monday, the 29th October, 2018 at 11.00 AM (copy of pledge enclosed).
2. Administration of oath by Heads of Departments to all Members of staff at other outlets / other departments – 29th October, 2018 at 11.30 am.
3. Posters with following captions shall be displayed in Showroom, Accounts, Buying & Stores Departments.

A large poster displaying the matter specified in the enclosed Annexure – 1 may be got prepared and placed at all entrances of main Showroom & Offices.

4. Banners shall be displayed near the entrance of all Showrooms / Offices by 26th October, 2018 displaying the following:

The Handicrafts and Handlooms Export Corporation of India Ltd. Vigilance Awareness Week 29 th October to 3 rd November, 2018	दि हैण्डिक्राफ्ट्स एण्ड हैण्डलूम्स एक्सपोर्ट्स कार्पोरेशन आफ इण्डिया लिमिटेड, सतर्कता जागरुकता सप्ताह 29 अक्टूबर से 3 नवम्बर 2018 तक
--	---

Tentatively we have planned the following activities during the Vigilance Awareness Week:-

1. Taking oath on 29th October, 2018 at 11.00 AM.
2. To conduct various competitions such as lectures / poster competitions on above theme as well as on moral values, ethics, good governance practices etc. among students at three different institutions i.e. two in schools and one in College.
3. To organize grievance redressal camps for vendors / suppliers with the respective buyers.
4. To organize walkathon from near the Showroom.
5. To organize Nuked Nataks on ill effects of corruption.
6. To plant trees.
7. To organize for taking two Integrity e-Pledges – one for enlisting support and commitment of the citizens and the other for corporates/entities/firms etc. via online vigilance portal and generate a certificate for the same.
8. Proposes to conduct a signature campaign by Vigilance Unit of HHEC to motivate and publicize the integrity pledge amongst vendors, suppliers, customer, etc. of HHEC.
9. To hold elocution/Debate on this year theme "Eradicate Corruption – Build a New India" ("भ्रष्टाचार मिटाओ - नया भारत बनाओ") OR other topics related to awareness or eradication of Corruption.

सभी के अनुपालनार्थ/For compliance by all concerned.

(राजेश कुमार)
मुख्य सतर्कता अधिकारी

प्रति To:

1. निदेशक(वित्त) के निजी सचिव PS to Director(Fin.)
2. नौएडा के सभी विभागाध्यक्ष All HODs at Noida
3. शाखा प्रभारी, एचएचईसी चेन्नई/कोलकाता Branch Incharge, HHEC, Chennai/Kolkata
4. सभी शॉप इंचार्ज All Shops Incharge
5. स 0 प्र 0(ईडीपी) एचएचईसी वेबसाइट हेतु AM(EDP) for HHEC Website
6. संबंधित फाईल Relevent File/हिंदी विभाग
7. सूचना पट्ट Notice Board

प्रतिलिपि: अध्यक्ष एवं प्रबंध निदेशक