

The Handicrafts & Handlooms Exports Corporation of India Limited  
Corporate Office : Noida

No.05/05/2016-Vig.

13<sup>th</sup> October 2016

**CIRCULAR**

Vigilance Awareness Week will be observed from 31<sup>st</sup> October 2016 to 5<sup>th</sup> November 2016 at the Registered Office/Corporate Office and all the branches of the Corporation. The theme of observing Vigilance Awareness Week this year is "Public Participation in promoting integrity and eradicating Corruption".

At the Corporate Office, the Vigilance Awareness Week will start with the address and Pledge administering by the Chairman & Managing Director at 11 A.M. on 31.10.2016. All the employees will assemble at 10.50 A.M. sharp.

In the Branches, the Pledge administering will be done by the Branch Manager on 31.10.2016 at 11 A.M. Other programmes may also be organized by them. They will send a compliance report about the manner in which the week was observed latest by 15.11.2016 to the undersigned. The detailed for observing Vigilance Awareness Week shall be circulated shortly.

  
Paramjeet Singh  
Chief Vigilance Officer

To: All employees

**Copy to:**

1. PS to CMD, HHEC
2. PS to Director(Finance)
3. PS to CVO
4. Incharge, HHEC, Chennai
5. Branch Manager, HHEC, Mumbai/Kolkata
6. All HODs at Noida
7. All shops
8. Relevant File
9. Notice Board



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सत्यमेव जयते



केन्द्रीय सतर्कता आयोग  
CENTRAL VIGILANCE COMMISSION

सतर्कता भवन, जी.पी.ओ. कॉम्प्लेक्स,  
ब्लॉक-ए, आई.एन.ए., नई दिल्ली-110023  
Satarkta Bhawan, G.P.O. Complex,  
Block A, INA, New Delhi 110023

सं./No.....016/MGL/030/2016

दिनांक / Dated.....19.09.2016

Circular No. 10/09/16-I

**Subject:- Observance of Vigilance Awareness Week, 2016.**

Central Vigilance Commission, as the apex integrity institution of the country, endeavours to promote integrity, transparency and accountability in public life. Observance of Vigilance Awareness Week every year is one such outreach measure wherein all the stake holders are encouraged to prevent and combat corruption. The Commission has decided that this year the Vigilance Awareness Week would be observed from 31<sup>st</sup> October to 5<sup>th</sup> November, 2016 with the theme "Public participation in promoting Integrity and eradicating Corruption".

2. Corruption is a serious unethical practice that undermines trust and confidence in public officials and public confidence can only be gained by integrity in governance. Economic and social progress, rule of law, democratic values and a strong civil society are some of the basic prerequisites in building an integrity system to sustain the fight against corruption in society. In order to attain a corruption free society, all stake holders including government, citizens and also the private sector must share the responsibility for creation of awareness of corruption as well as refrain from indulging in unethical acts.

3. Aware, active, involved and empowered public is, therefore, essential to any anti-corruption campaign. Anti-corruption strategies are not simply policies that can be planned in advance and isolation, but often a set of subtler insights that can be developed only in conjunction with public participation. Combating corruption is, therefore, not just a matter of making laws and creating institutions, but is deeply rooted in human values and morals of individuals and the fight against corruption cannot be won without citizens' support, participation and active vigilance by all concerned. The Commission has, therefore, chosen "Public participation in promoting Integrity and eradicating Corruption" as the central theme for Vigilance Awareness Week, 2016.

4. The observance of the Vigilance Awareness Week would commence with the pledge (copy enclosed) by public servants in the Ministries/Departments/CPSEs/Public Sector Banks and all other Organisations on 31<sup>st</sup> October, 2016 at 11.00 a.m. All the organisations are also advised to consider activities relevant to the theme both within



their organization as well as for outreach for public/citizens during the Vigilance Awareness Week as below:-

**A. Activities to be conducted within the organization:**

- A1. Distribute pamphlets, handouts on preventive vigilance activities / whistle blower mechanism and other anti-corruption measures.
- A2. Workshops/sensitization programmes for employees and other stake holders on policies/procedures of the organization and preventive vigilance measures.
- A3. Bring out special issue of journals/newsletters on vigilance issues / systemic improvements and good practices adopted for wider dissemination and awareness.
- A4. Conduct various competitions such as debates, quiz etc. for the employees and their families on issues relating to anti-corruption;
- A5. Use organizational website for dissemination of employees/customer oriented information and avenues available for grievance redressal.

**B. Outreach activities for public/citizens:**

- B1. Display of hoardings, banners, posters and distribution of handouts etc. at prominent locations/places in offices/field units and also at places with public interface (eg. Branches of Banks, Petrol Pumps, Railway Stations, Airports etc.).
- B2. Organize customer grievance redressal camps for citizens/customers/vendors/contractors, etc. by organisations having customer oriented services/activities. It is expected that such camps are held by the organisations not only at headquarters but also at all appropriate field offices across the country.
- B3. Organize debates/elocution/essay writing/cartoon/poster competitions on moral values, ethics, good governance practices etc. amongst the youth/students of schools/colleges including professional colleges/institutions and to distribute prizes. Alternatively, panel discussions or lectures can also be organized with the students.

As in previous year, for creation of awareness on the ill-effects of corruption in college and school students, the Commission desires that special efforts may be made by each field unit/branch of every CPSE/PSB/Organisation to organize activities in at least 2 schools and 3 colleges in every city/town. An action plan with details of cities to be covered will be communicated to the CVOs separately.



B5. Organise "awareness gram sabhas" for dissemination of awareness in Gram Panchayats (in rural and semi-urban areas) to sensitise citizens on ill-effects of corruption. This activity would largely be taken up by the Public Sector Banks which will ask each of their branches to conduct such awareness gram sabhas in atleast two Gram Panchayats. Similar sabhas / meetings could be organized at the district level also by the lead Bank of the district. Detailed action plan for this activity will be communicated separately to the CVOs of the PSBs.

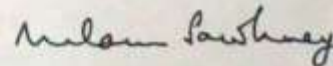
B6. Ensure participation of non-government organisations, corporates in private sector, other institutions, service organisations and public in the local area to participate in the vigilance awareness campaigns particularly by conducting seminars/workshops/skits/street plays/walk/marathon etc. Vigilance Study Circles may also ensure organizing such activities.

B7. Use social media, electronic and print media for spreading awareness etc.

5. The Commission expects all concerned to organize and conduct the various activities with zeal and enthusiasm to achieve the objective of the theme this year for public participation in spreading awareness of corruption, its ill-effects and in the fight against corruption.

6. A report on the observance of the Week may be sent to Central Vigilance Commission by 30<sup>th</sup> November, 2016 by all Ministries/Departments/Organisations.

7. This notification is also available on the Commission's website at <http://www.cvc.nic.in>.



(Nilam Sawhney)  
Secretary

**Encl: As stated.**

To

- (i) The Secretaries of all Ministries/Departments of Government of India.
- (ii) The Chief Secretaries of all States/Union Territories
- (iii) The Comptroller & Auditor General of India
- (iv) The Chairman, Union Public Service Commission
- (v) The Chief Election Commissioner, Election Commission
- (vi) Chief Executives of all CPSEs/Public Sector Banks/ Public Sector Insurance Companies/Financial Institutions/Autonomous Organisations/Societies
- (vii) All Chief Vigilance Officers in Ministries/Departments/CPSEs/Public Sector Banks/ Public Sector Insurance Companies /Financial Institutions/ Autonomous Organisations/Societies.

